



Summer Camp 2021 - Opening Plan

In March 2021, Camp Fatima Board of Directors voted with a majority decision to conduct a one-week overnight program for our families. The decision was made in consultation with members of the Camp community who hold a medical license and work in the medical field. Once we determined we would have the medical resources in place, and a single point of contact for all medical decisions, the Board continued the planning process for in-person summer camp. Camp Fatima is closely monitoring the global pandemic, following recommendations from our federal, state and local government agencies, local health officials and the Centers for Disease Control (CDC).

Camp Fatima is committed to ensuring the safety and health of our youth, families and employees in response to the COVID-19 pandemic. This guide outlines the policies and procedures that will be implemented during the reopening of our overnight camp programs. These standards are based on the current guidelines and recommendations set forth by the Center for Disease Control's (CDC) Suggestions for Youth and Summer Camps, American Camp Association (ACA), as well as the NJ Health Department NJ COVID-19 Youth Summer Camp Standards and **are subject to change**.

Please note: The State of NJ will need to approve our summer camp plans and application to hold an in-person session. The forms to submit have not been released by the State. Once the forms and additional information/requirements are released, Camp Fatima will submit the paperwork for approval.

Summer Camp Dates and Location

Summer camp will be offered from August 8th - 14th, with volunteers arriving on August 7, 2021. Summer camp will be held at our normal summer location in Lebanon, NJ.

Staff Numbers

Staff and Counselors will be selected for the 2021 in-person programming for summer camp. Filling out the application is not a guaranteed acceptance. All volunteers **must** attend a virtual training on the Camp and Covid plans. The virtual training will be offered on June 30th or July 11th at 7:30pm. Volunteers will only need to attend one training.

All volunteers **must also** attend an onsite training on personal protective equipment (PPE), cleaning and disinfecting, social distancing and additional health and safety procedures. This onsite training will occur on August 7, 2021.

Staff will signoff to acknowledge completion of the online training and understanding of the policies and practices for the health and safety responsibilities for camp. **If a volunteer is unable**

to attend the virtual training or the onsite training, that person will not be permitted to volunteer. Volunteers will be selected based on need and experience. Staff will not be permitted to leave the campsite during the week.

Camper Numbers

Thirty-two campers will be accepted for the 2021 in-person programming for summer camp. This number is 25% of our typical acceptance rates due to social distancing and other CDC/NJDOH guidelines. Campers who are vaccinated or will be vaccinated by July 24th are eligible to apply. Filling out the application is not a guaranteed acceptance. The applications will be reviewed by the Resource team and the Infirmary (medical) director. Each camper acceptance will be approved by the Infirmary director. Only returning campers permitted to apply.

Note: Past CIC applicants are permitted to apply as STAFF and should follow all staff requirements including vaccinations, training, and staff responsibilities. Acceptances will be based on Camp need and experience.

Volunteer and Camper Vaccinations

ALL staff and campers are required to have completed the Covid-19 Vaccine, no later than July 24, 2021. ALL staff and campers are required to upload proof of vaccine by July 25, 2021. If the proof of vaccine is not uploaded to CampDoc by the 25th, the Directors will replace that volunteer or camper with an individual on the waitlist. The three approved vaccines will all be accepted. If a Covid vaccine card is forged, Camp Fatima reserves the right to ban the staff person or camper from all future camp activities. More information about uploading your vaccine card will be provided in a future correspondence.

Volunteer Covid Tests and Quarantining Requirement

Staff are encouraged to quarantine in their home the week before camp. ALL staff are required to receive a **rapid** Covid-19 test at their local pharmacy or testing center on August 7, 2021, prior to entering the campsite. A negative Covid-19 test is required to enter the campsite. A list of rapid test sites in NJ can be found online. If you are having trouble locating a rapid test site, please contact the Infirmary director for assistance.

Camper Covid Tests and Quarantining Requirement

Campers and their families are encouraged to quarantine in their home the week before camp. ALL campers are required to receive a **rapid** Covid-19 test at their local pharmacy or testing center on August 8, 2021, prior to entering the campsite. A negative Covid-19 test is required to enter the campsite. Families must limit the amount of family members at drop-off and pick-up.

Screening Protocol

Campers and Volunteers will be screened upon entering the campsite. Anyone in the car with a camper or volunteer is subject to the screening process.

- A temperature and symptom check of staff and campers will be done upon entry. Temperature may not exceed 100.4 F. Temperature will be taken with a no contact thermometer or ear thermometer. If a temperature reads above 100.4 F, then we may reattempt two times.
- Campers or staff who respond affirmatively when asked about the following shall not be admitted to Camp:
 - Were medications were used to lower the temperature? ○ Symptoms related to COVID-19 such as fever or chills, cough, shortness of breath, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, or diarrhea.
 - Do you have a body rash? ○ Have you have been in close contact with anyone diagnosed with COVID-19 in the past 14 days; or
 - If anyone in their household has symptoms of respiratory illness (e.g. fever, cough, shortness of breath).

All campers and volunteers will be screened and have their temperature checked in the morning before exiting the village for breakfast and at night once back in the village. Volunteers or campers with a fever of 100.4 F or higher, cough, or shortness of breath will be excluded from camp. If a volunteer develops symptoms of COVID-19 while at camp (e.g. fever of 100.4 or higher, cough, shortness of breath), that person will immediately enter the quarantine cabin. If a camper or counselor develops symptoms of Covid-19 while at camp, both the camper and counselor must enter the quarantine cabin. The ill person will have their belongings packed for them. Volunteers packing the belongings must wear PPE (gloves, n95 mask, eye shield). The cabin must be disinfected before anyone else enters that space. The other campers/volunteers in that cabin will be separated from their cohort and monitored.

If symptoms persist or worsen while the camper/volunteer is waiting to be picked up, the Infirmary director will call the individual's health care provider for further guidance. It is imperative the ill camper or volunteer get a covid-19 test as soon as possible. If Camp Fatima learns of a COVID positive case, we will contact their local health department for guidance.

It may be advised by the health department that the camp closes. The close may be dependent on staffing levels, outbreak levels in the community and severity of illness in the infected individual. All rooms and equipment used by the infected person, and persons potentially exposed to that person, should be cleaned and disinfected in accordance with CDC guidance.

Masks and other Personal Protective Equipment

Masks are a requirement at Camp Fatima. Masks will be worn indoors unless eating at a socially distanced table or sleeping. Campers and volunteers who are in their own cabin are permitted to remove their masks. Masks will be worn as groups transition from one location to another. Masks may be removed when participating in an outdoor activity. Masks are **not** permitted when engaging in water play or bathing. Masks will be worn by volunteers and campers. All staff must be trained on the proper way to change a mask and areas where masks can be removed.

Gloves will be available for all staff. Additional PPE will be available for staff conducting the screening process at check-in.

Hand Hygiene

Frequent hand washing with soap and water for at least 20 seconds will be required. Campers and volunteers will need to wash their hands each morning, before meals or snacks, after going to the bathroom, and prior to bed. Staff will help campers to ensure they are doing it effectively. If soap and water are not readily available, use an alcohol-based hand sanitizer with at least 60% alcohol. Campers and staff should avoid touching their eyes, nose, and mouth with unwashed hands. Each counselor will have an individual hand sanitizer to use when a bathroom is not readily accessible. Adequate supplies for good hygiene including clean and functional handwashing stations, soap, paper towels, and alcohol-based hand sanitizers will be provided.

Cabins

Only those living in the cabin for the week will have access to that cabin, unless infirmity or resource members are called to handle an emergency. Reserve members may also enter cabins with masks for cleaning and sanitizing. Masks are not to be worn to bed under any circumstance. All fans will be placed in the windows and will blow air out of the cabin. No personal fans are permitted.

High Touch Areas

Select Camp Fatima volunteers will be entering the campsite the week before in-person camp to clean all surface areas with soap and water, followed by a disinfectant.

- All volunteers and campers will receive a water bottle with a straw. This water bottle can be filled up at water stations around camp. The water stations will have sanitizing wipes to wipe down the nozzle on the water jug.
- Doors to different areas around camp will be propped open or a foot hold will be in place to reduce the amount of door handles that are touched. Doors around camp will be sanitized by staff two times per day.
- The frequency of cleaning and disinfecting of supplies, equipment, and surfaces, especially doorknobs, light switches, countertops, and restrooms will be increased to minimize the

potential for the spread of germs. Supplies/equipment that are out at any one time will be rotated so that they can be adequately cleaned and sanitized. When groups of campers are moving from one area to another in shifts, cleaning measures must be completed prior to the new group entering the area.

- Items that are not easily cleanable will be temporarily removed.
- Items that are contaminated by body secretion or excretion shall be set aside until they are cleaned by hand by a person wearing gloves. Clean with water and detergent, rinse, sanitize with an EPA-registered disinfectant and air-dry.
- Each open trash can in the bathroom or location around camp will be lined with a trash bag for easy removal.
- Sharing of supplies, equipment, food and other high touch items must be strictly limited. Camps shall ensure an adequate supply of art and other supplies to preclude the need for sharing of items.

Posters and reminders will be placed in visible areas around camp.

Bathrooms

Each village bathroom can have no more than 4 people in the bathroom at one time. This might mean two counselors and two campers, or four individuals. If a camper does not need assistance with their grooming and toileting tasks, they will enter the bathroom independently. If a camper needs assistance in the bathroom, the number of individuals in the bathroom must account for this. The bathhouse may have up to four individuals on each side. Only one person *or* one camper and one counselor if the camper needs assistance will be permitted in the Rec Hall bathroom. Port-oPotty use will be extremely limited.

Group sizes and Ratios

On sunny days, cohorts will be run through the activities. The cohorts will have no more than 8 campers and 8 counselors. The cohorts will remain the same throughout the entire week and will move through locations together. One activities staff member will move the cohort to their next location. If light rain is expected (no thunder/lightening), the color cohorts can continue through camp so long as outdoor locations are able to be utilized. This includes outdoor locations with tent cover.

- BLUE - Cabins 13 & 41
- GREEN – Cabins 21 & 31
- PURPLE - Cabins 22 & 32
- RED - Cabins 23 & 33

Daily Programming

During a sunny day or light rain, the daily programming will be run the same each day. One Activities member will guide the group to their next location. During the transition period, staff members will have a chance to swap out materials, clean their area, and prepare for the next cohort.

- 8:45-9:30 – Station 1
- 9:30-9:45 – CLEAN/MOVE BETWEEN AREAS
- 9:45-10:30 – Station 2
- 10:30-10:45 - CLEAN/MOVE BETWEEN AREAS
- 10:45-12:00 – **The Play***
- 12:00-12:30 – Wash hands prior to lunch
- 12:30-1:15 – first lunch group
- 1:15-2:00 – Station 3
- 2:00-2:15 - CLEAN/MOVE BETWEEN AREAS
- 2:15-3:00 – Station 4
- 3:00-3:15 - CLEAN/MOVE BETWEEN AREAS
- 3:15-4:00 – Station 5
- 4:00-4:15 - CLEAN/MOVE BETWEEN AREAS
- 4:15-5:00 – Station 6
- 5:00-5:15 - CLEAN/MOVE BETWEEN AREAS
- 5:15-6:00 – Station 7
- 6:00-6:15 – Wash hands prior to dinner
- 6:15-7:00 – first group dinner
- After 7 – second group dinner
- 7:00-9:00 – village night-time activity + bed/bathroom routine

*The Play will take place in the area by the arts and crafts barn outside. This area will be sectioned off for each cohort. Cohorts will sit together for the Play. Masks must be worn while watching the Play.

Schedule example:

| Location | 8:45-9:30 | 9:45-10:30 | 1:15-2:00 | 2:15-3:00 | 3:15-4:00 | 4:15-5:00 | 5:15-6:00 |
|------------------------|-----------|------------|-----------|-----------|-----------|-----------|-----------|
| Flagpole/Circle of Fun | | | -- | -- | -- | | |
| Pool | -- | -- | | | -- | | |
| Sense Room | | | -- | | -- | | -- |
| Fatima Café | -- | | | | | -- | -- |
| Arts and Crafts | | | -- | | | -- | -- |
| Activities | -- | -- | | -- | | | |
| Lakefront | | -- | | -- | | -- | |

Food Preparation

Camp Fatima NJ will continue to offer three meals a day to volunteers and campers.

Meals will be prepared with the following health and safety standards:

Camps should stagger mealtimes and ensure cohorts remain intact. Appropriate accommodations for food storage will be made and meals will be served to avoid congregation. Each surface will be cleaned and sanitized between each meal service. Self-service food such as buffets and salad bars has been eliminated and drink stations will be monitored by a kitchen staff member. Meals will be pre-plated in the kitchen and served to campers and volunteers. No family style meals will take place and disposable food service items will be used wherever feasible.

Meals

There will be two dining sessions for each meal. Inside the dining hall, there will be 9 tables. These 9 tables will be spaced throughout the dining hall to give each person adequate space between tables. Outside the dining hall, there will be 9 tables under the tent. Each table will hold no more than 6 individuals. Campers and counselors must sit with people in their cohort. The first dining session will include all campers and counselors, compliance staff, resource, sense room, arts and crafts, Fatima café, waterfront, and activities. Resource will be walking around and monitoring meals. Volunteers from kitchen, cooks, resource, infirmary, and reserve will eat during the second shift.

Kitchen staff will serve each table. All kitchen staff members must be masked and gloved. They will deliver ready-made meals to everyone.

There will be a drink station inside the dining hall (hot beverages) and outside the dining hall (cold beverages). Individuals must be masked when approaching the beverage station.

All products will be left on the table. Once campers and counselors have left their tables to go to the next activity, the kitchen staff, wearing gloves, will throw away all disposable items.

Rain Plan

In the past, Camp Fatima has experienced bouts of torrential downpours and thunder/lightning storms. If this occurs, the cohorts will be minimized by 50% and will operate by cabin ONLY. The Lakefront and Waterfront locations will be shut down and rainy-day activities for these locations will take place in the dining hall. Weather will be monitored by the Director. The Director will make the decision at the beginning of the day if cohorts will operate by cabin.

If a storm rolls in unexpectedly, campers and counselors will need to seek shelter immediately. No more than 4 campers and 4 counselors will be permitted in the sense room, arts and crafts barn, and Fatima Café. The other areas of shelter include the rec hall, dining hall, or cabins.

If the Play is not able to take place outside due to inclement weather, the play will be cancelled as an all-camp activity.

Potential Schedule:

| V. 13 | V. 41 | V. 21 | V. 31 | V. 22 | V. 32 | V. 23 | V. 33 |
|--|------------------|--|------------------|--|------------------|--|------------------|
| Dining Hall for Waterfront replacement | | Rec Hall – activities and the play | | Sense Room | Arts and Crafts | Flagpole DH tent | Fatima Café |
| | | | | Fatima Café | Flagpole DH Tent | Arts and Crafts | Sense Room |
| Sense Room | Flagpole DH Tent | Fatima Café | Arts and Crafts | Dining Hall for Waterfront replacement | | Rec Hall – activities and the play | |
| Fatima Café | Arts and Crafts | Sense Room | Flagpole DH Tent | | | | |
| Arts and Crafts | Fatima Café | Dining Hall for Waterfront replacement | | Rec Hall – activities and the play | | Sense Room | Flagpole DH Tent |
| Flagpole DH Tent | Sense Room | | | | | Fatima Café | Arts and Crafts |
| Rec Hall – activities and the play | | Flagpole DH Tent | Fatima Café | Arts and Crafts | Sense Room | Dining Hall for Waterfront replacement | |
| | | Arts and Crafts | Sense Room | Flagpole DH Tent | Fatima Café | | |

Screening Protocol

1. Screening of all volunteers
 - a. Saturday, August 7, 2021
 - b. All volunteers will complete the pre-screening information using Microsoft Forms on August 7, 2021, prior to driving to camp. This link will be sent to each volunteer via email.
 - c. Three compliance officers and at least two infirmary members will be stationed in front of Clayton
 - i. Cars will not park. Cars will drive up to each screening station
 1. *Station 1* – name of volunteer. Screener will check to make sure pre-screener form was filled out and will confirm the responses. If the form has not been filled out, volunteers will be instructed to fill out the form.
 2. *Station 2* – temperature check
 - a. The screener will pull up the health log for the volunteer and the temperature will be logged.
 - b. If any volunteer is driven by a non-volunteer (such as parent or guardian) they will also need to be screened. This information does not have to be logged. If the nonvolunteer has a temperature over 100.4F or is screened for positive symptoms of Covid, the volunteer is not able to enter the campsite.
 3. *Station 3* – Rapid Test collection
 - a. The volunteer will hand over the results of the Covid-19 Rapid Test
 - i. The rapid test must be dated August 7, 2021
 - ii. The rapid test must confirm a negative covid test
 - d. Screeners must wear gloves, eye protection, and masks.
 - e. Temperature must be taken with a no-touch thermometer.
 - f. Schedule
 - i. Directors, Infirmary, Resource
 - ii. Staff Heads
 - iii. Activities, Cooks
 - iv. Staff – given times to stagger the amount of people in a cabin at one time to unpack items and make beds.

2. Screening of all Campers (and other individuals in the car)
 - a. Sunday, August 8, 2021
 - b. **More information will be added by June 30th.**
3. Daily Screening
 - a. One infirmary member per village
 - b. One resource member per village
 - c. One staff head per village
 - i. Shifts will be created by the Director
 - d. Non-village residents
 - i. Compliance officers will be under the dining hall tent. **ii. Must be screened and temperature checked before the first breakfast session**
 - e. Materials
 - i. Three thermometers per village
 - ii. Three laptops or tablets with internet connectivity
 - iii. Gloves, eye protection, and masks for the screeners **iv. Wipes for the thermometers**
 - v. Access to screening form on Microsoft forms and health log on Camp Docs
 - f. Procedure
 - i. Cabins will be called to the center of the village
 - ii. Kitchen staff must go first
 - iii. Temperature will be checked and logged
 - iv. Screening tool will be filled out and verified for each volunteer and camper

